

PUBLIC MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 29

Notice is hereby given that **Harris County Emergency Services District No. 29** will hold a public meeting on **April 3, 2025, at 4:00 p.m.**, at **Fire Station 11** located at **12730 Champion Forest Drive, Houston, Texas 77066**.

The District will consider and act upon the following matters:

1. Call meeting to order, roll call and establish a quorum.
2. Join together in the Pledge of Allegiance.
3. To receive public comment.
4. To review, discuss and take action regarding any District financial institution matters, including but not limited to the execution of any necessary documents and resolutions for establishing District accounts and account signatories.
5. To receive a report from Better Bookkeepers, Inc., the District's bookkeeper, and take action on the Treasurer's Report.
6. To review, discuss and approve payment of District bills.
7. To review, discuss and authorize fund transfers required for operational expenses, payroll expenses and capital expenses, including any necessary ACH transfers.
8. To review, discuss and take action regarding a proposal from PayCom to provide District payroll services.
9. To approve the District meeting minutes of prior meeting(s).
10. To receive, discuss and take action on the Department's Fire Operations Report presented by Chief Dan Shelor.
11. To receive, discuss and take action on the Fire & Life Safety report.
12. To review and take action on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.
13. To review, discuss and take action regarding any matters related to the District's Budget.
14. To review, discuss and take action regarding adoption and amendment of District policies and standard operating guidelines.
15. To review, discuss and take action on matters related to the Texas Emergency Communications Center.
16. To review, discuss and take action regarding District construction projects.
17. To review, discuss and take action regarding a proposal for the installation of a Firefighter Memorial at Station 11.
18. To review, discuss and take action regarding the purchase of new dormitory mattresses for Station 12.
19. To review, discuss and take action on needed improvements or repairs to the District's station, related facilities, vehicles or equipment.

20. Review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for necessary purchases related to the provision of emergency services.
21. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.
22. To discuss any new items that need to be on the agenda for the subsequent District meetings and to review the date for the next regular monthly meeting currently scheduled for May 1, 2025.
23. To review, discuss and take action on submittals received from the District Commissioners seeking compensation as permitted by Texas Health & Safety Code §775.038 (a-1).
24. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
25. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
26. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
27. To reconvene in open session to review, discuss and take action on any real estate or personnel matters.
28. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 29**

By: *Ira A. Coveler*

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